

# **REPORT TO INFRASTRUCTURE SERVICES COMMITTEE – 24 August 2017**

#### **Elected Member Attendance at Events and Conferences**

1 Recommendations

The Committee is recommended to:

- 1.1 Note the key Economic Development related events, conferences and exhibitions planned in the next few years.
- 1.2 Nominate the Elected Member(s) to attend the listed events, conferences and exhibitions as set out in Appendix 1.
- **1.3** Agree the role of the Elected Member(s) at these events and conferences as set out in 2.2.

# 2 Background / Discussion

- 2.1 The Economic Development Service is involved with a number of events, conferences and exhibitions throughout the year, some of which the Service is responsible for managing and others are attended in a stakeholder capacity.
- 2.2 It is important that the Council is represented at the key events at both senior political and officer levels. The role of this representation is to:
  - a) To promote Aberdeenshire as a key location to undertake and grow business;
  - b) To promote the strengths of the local and regional economy and its role in supporting the national economy;
  - c) To forge links and co-operation with partners that supports economic development;
  - d) To promote Aberdeenshire Council's role in assisting business and industry;
  - e) To promote understanding between business and Aberdeenshire Council;
  - f) To enable informal dialogue between members of the business community and representatives of the Council; and
  - g) To represent business needs to Aberdeenshire Council services.
- 2.3 A list of the anticipated events, conference and exhibitions is included in Appendix 1. Also included is a suggestion of which Members should attend, based on historical attendance. This has been dependant on whether a table, part table or individual seats are taken. The list of events may be added to, or reduced, as required. The list does not include events which the Provost launches or hosts.
- 2.4 The Head of Finance and the Monitoring Officer within Business Services have been consulted in the preparation of this report and their comments are

incorporated. The Head of Finance and the Monitoring Officer within Business Services are satisfied that the report complies with the Scheme of Governance and relevant legislation.

#### 3 Scheme of Governance

3.1 The Committee is able to consider and take a decision on this item in terms of Section F3.3 of the List of Committee Powers in Part 2A of the Scheme of Governance as it relates to the attendance of members of this Committee at courses and conferences within the approved budget allocation.

## 4 Equalities, Staffing and Financial Implications

- 4.1 An Equality Impact Assessment is not required because the recommended action will not have a detrimental impact on people with protected characteristics.
- 4.2 Officers will accompany Members to relevant events, conference and exhibitions as appropriate.
- 4.3 There are financial implications arising from the content of this Report. The cost of Elected Member attendance, travel and subsistence at any event this financial year will be met by the Councillors' budget 2017/18, Line 19 Travel and Subsistence.

## Stephen Archer, Director of Infrastructure Services

Report prepared by Alistair Reid, Team Manager - Industry Sectors Date 25 July 2017

		Suggested Member	
Event	Location	Attending	Frequency
Scottish Skipper Expo* visit	Aberdeen	Provost, Leader, Chair ISC	Yearly
Aberdeen & Grampian Chamber of Commerce AGM	Aberdeen	Not required	Yearly
Taste of Grampian Sponsors' Dinner	Inverurie	Provost, Leader, Chair ISC, Vice Chair, Opp Spokesperson	
(individual seats)	Invertin		Yearly
Taste of Grampian visit Royal Highland Show	Inverurie Ingliston	Provost Provost	Yearly Yearly
SPE Offshore Europe*	Aberdeen	Provost, Council Leader, Chair ISC	Biennial
AGCC Offshore Europe		Provost, Council Leader, Chair ISC,	Diotrinal
Breakfast	Aberdeen	Vice Chair, Opp Spokesperson	Biennial
Offshore Northern Seas*	Stavanger	Chair ISC	Biennial
Northern Star Awards (part table)	Aberdeen	Provost, Council Leader, Chair ISC, Opp Spokesperson	Yearly
Subsea Expo*	Aberdeen	Provost, Leader, Chair ISC	Yearly
Subsea UK Business Awards (individual seats)	Aberdeen	Provost, Leader, Chair ISC, Opp Spokesperson	Yearly
Aberdeen City Shire Tourism Conference	Aberdeenshir e/Aberdeen	VisitAberdeenshire Board Member & Sub, Council Leader, Opp Spokesperson	Yearly
Aberdeen-Houston or Stavanger Gateway (individual seats)	Aberdeen	Provost, Leader (one invited as guest of organiser)	Yearly
North East of Scotland Food & Drink Awards (part table)	Aberdeenshir e	Provost, Leader, Chair ISC	Yearly
Aberdeen City and Shire Tourism Awards (table)	Aberdeenshir e	Provost, Leader (one invited as guest of organiser), Chair ISC, Vice Chair, Opposition Spokesperson	Yearly
Offshore Technology Conference*	Houston	Leader	Yearly
All Energy	Glasgow	Not required	Yearly
Decom Offshore Scottish Rural Action/	Aberdeen Various in	Not required	Yearly
Rural Parliament	Scotland	Chair ISC	Yearly
Elevator Awards (table shared with City Council)	Aberdeenshir e	Provost, Leader (one invited guest of organiser), Chair ISC, Opp Spokesperson	Yearly
Business Engagement Lunch	Various Aberdeenshir e	Provost, ISC Chair, Vice Chair, Opp Spokesperson, Ward Members	Yearly
Aberdeen & Grampian Chamber of Commerce	Various Aberdeenshir	ISC Chair, Vice Chair, Ward Members	
Shire Connections Aberdeen & Grampian Chamber of Commerce Business Breakfasts (part table)	e Various Aberdeen/Ab erdeenshire	Leader, Chair ISC, Vice Chair, Opp Spokesperson	Thrice yearly Various
North Sea Commission (NSC) General Assembly (GA)/North Sea Conference	Various	Two as appointed Members	Yearly
NSC Executive Committee**	Various	One as appointed Member	Thrice yearly, one during GA
NSC Energy and Climate Change Group	Various	One as appointed Member	Thrice yearly, one during GA
NSC Marine Resources Group	Various	One as appointed Member	Thrice yearly, one during GA
NSC Smart Regions	Various	One as appointed Member	Thrice yearly, one during GA
NSC Transport Group Conference of Peripheral	Various	One as appointed Member	Thrice yearly, one during GA
Maritime Regions	Various	One as appointed Member	Yearly

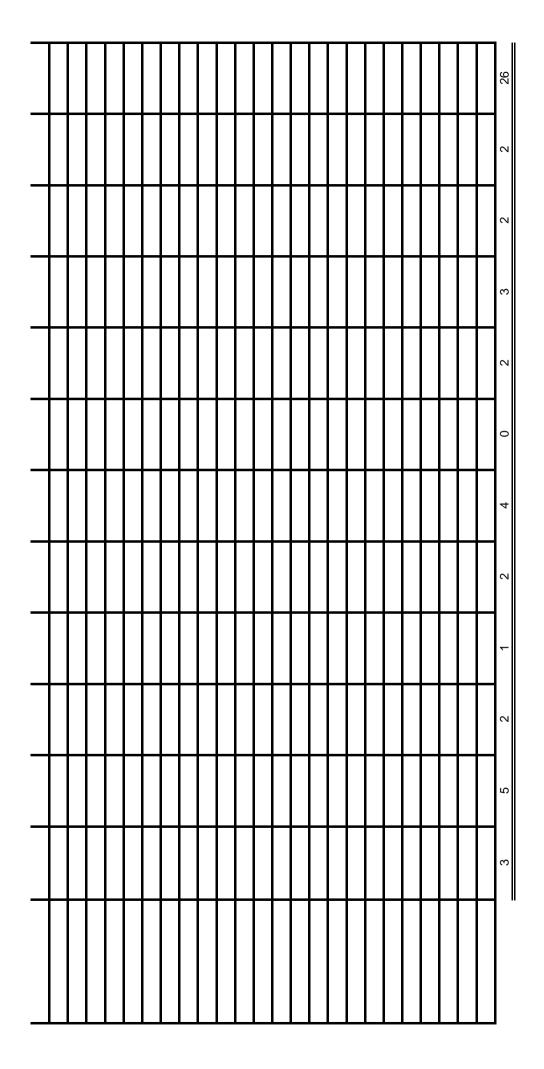
\* Aberdeenshire Council exhibits

\*\* One of the Elected Members appointed to the General Assembly, if elected by other Scottish North Sea Commission members

2017 ABERDEENSHIRE COUNCIL ECONOMIC DEVELOPMENT	ueL	Feb	Mar	Apr	YeM	unr	լոբ	βnΑ	dəS	ĵoO	νοΝ	Total
Opening of new Rowett Institute Building	18-Jan											
City Region Deal Joint Committee	20-Jan		17-Mar									
FPMC NPAC	25-Jan											
ONE Food and Drink Board	26-Jan		23-Mar									
North East Scotland College opening of STEM Centre	01-Feb											
Subsea Expo and Business Awards		02-Feb										
Subsea Expo		1-3 Feb										
ONE Board meeting		07-Feb	28-Mar									
Shire Connections - launch of 2017 TOG		16-Feb										
ESEC Scottish Parliamentary reception		21-Feb										
Faitrade Fortnight		27-Feb	12-Mar									
South Aberdeenshire Local Action Group		28-Feb										
North East Scotland Local Action Fisheries Group			01-Mar									
North Aberdeenshire Local Action Group			02-Mar									
Fraserburgh Task Force Meeting			03 or 10 Mar									
AGCC Board & Policy Council			16-Mar									
VisitAberdeenshire Tourism Conference			21-Mar									

																					Oct?
										Sep									5 - 8 Sep	Sep	Sep?
										Aug								Aug			
										Jul						02-Jul					
										Jun	02-Jun	03-Jun	Jun	Jun	22 - 25 Jun	27-Jun	29-Jun				
								1 - 4 May	26 - 27 May												
						26 27 Apr	Apr														
21-Mar	22-Mar	27-Mar	28-Mar	29-Mar	30-Mar																
Aberdeen Houston Gateway	Energy Jobs Task Force	South Aberdeenshire Local Action Group	North East Scotland Local Action Fisheries Group	Earth Hour	North East of Scotland Food & Drink Awards	VisitScotland Expo	Aberdeenshire Towns Conference	Offshore Technology Conference (OTC)	Skipper Expo Int.	Energetica Summer Festival	Taste of Grampian Sponsors Dinner	Taste of Grampian	Business Engagement Lunch	Elevator Awards	Royal Highland Show	World Angus Forum	North Aberdeenshire Local Action Group	Shire Connections	SPE Offshore Europe	Doors Open Day	Shire Connections

			Nov	Nov													
24-Oct	25-Oct	26-Oct		25-Nov													
South Aberdeenshire Local Action Group	North East Scotland Local Action Fisheries Group	North Aberdeenshire Local Action Group	Shire Connections	Aberdeen City and Shire Tourism Awards													





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